



OFFICE OF THE MAYOR

MAYOR: David H. Bieter

MEMO

TO: Natalie Mendoza
FROM: Jade Riley
DATE: 10/16/2018
RE: Interim Assignment as City Attorney

Congratulations Natalie and thank you for accepting the interim assignment as City Attorney, effective October 15, 2018. During this assignment, you will be classified as a full-time employee and will receive a 26.9% increase. This equates to an annual salary of \$133,993. This increase will be separate from any performance pay increase you may receive as part of your Director of Police Oversight position.

For the interim assignment, you will report to Mayor Bieter and meet with me on a regular basis. The assignment is expected to last until the City Attorney position is filled. When the City Attorney position is filled, the interim assignment will end and you will return to the classification, grade and pay you currently hold, including any performance pay increase you may be awarded for your Office of Police Oversight position.

I appreciate your work toward the success of the City of Boise and I look forward to your continued achievement and contributions to our team.

JR/KS

Copy: Employee File
Empl ID #13109